

PANOLA COUNTY SHERIFF'S OFFICE

Office: 903-693-0333
Fax: 903-693-9366



314 W. Wellington
Carthage, Texas 75633

April 1, 2024

Sheriff Cutter Clinton

The Honorable Rodger McLane
Panola County Judge
110 S. Sycamore
Carthage, Texas 75633

Dear Judge McLane,

Please add the following item(s) to the next scheduled meeting of the Panola County Commissioner's Court:

Please record the resignation of Jayden Figley as a Detention Officer for the Panola County Sheriff's Office effective March 29, 2024.

Please record the resignation of David Jones as a Detention Corporal for the Panola County Sheriff's Office effective April 14, 2024.

Sincerely,

A handwritten signature in black ink that reads "Cutter Clinton". The signature is stylized with a large, sweeping initial "C".

Cutter Clinton
Sheriff

CC/lw

CC: Jennifer Stacy
Joni Reed

Honesty, Integrity, Service

PANOLA COUNTY SHERIFF'S OFFICE

Office: 903-693-0333
Fax: 903-693-9366



314 W. Wellington
Carthage, Texas 75633

April 2, 2024

Sheriff Cutter Clinton

The Honorable Rodger McLane
Panola County Judge
110 S. Sycamore
Carthage, Texas 75633

Dear Judge McLane,

Please add the following item(s) to the next scheduled meeting of the Panola County Commissioner's Court:

Please record the employment of Dewayne Stewart as a Detention Officer for the Panola County Sheriff's Office at a pay rate of \$16.81 per hour as well as the budgeted uniform allowance effective April 6, 2024.

Sincerely,

A handwritten signature in black ink that reads "Cutter Clinton". The signature is stylized with a large, sweeping initial "C".

Cutter Clinton
Sheriff

CC/lw
CC: Jennifer Stacy
Joni Reed

Honesty, Integrity, Service

PERSONNEL CHANGE REQUEST

Name: PAUL WIGGINS

Department: ROAD AND BRIDGE PCT 4

Position: OPERATOR

New Position

(If applicable) NA

Current wage or salary

\$21.36

New wage or salary

\$22.29


Effective date of change

APRIL 22, 2024



Elected Official/Department Head

Signature



Date Signed

APPROVAL

April 9, 2024

TO: TGNR
Attn: Todd Wright
1749 S. US Hwy 79
Carthage, TX. 75633

RE: **County Road #405**

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **12" Poly line** within the right-of-way of County Road **#405** as shown by accompanying drawings and notice except as noted below.

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

5. Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved: 
COUNTY JUDGE

COMMISSIONERS:

Precinct #1	Billy Alexander
Precinct #2	David A. Cole
Precinct #3	Craig M. Lawless
Precinct #4	Dale LaGrone

Fwd: Fw: Installation Forms

Hunter Temple <hunter@htresourcesllc.com>

Wed 4/3/2024 10:13 AM

To: Vicki Heinkel <vicki.heinkel@co.panola.tx.us>

📎 1 attachments (99 KB)

ApprovalLetterSelectEnergyServices.StateLineRoad.pdf;

Good morning Vicki,

I got this permit from you last January and the pipeline was installed around November I believe. There was some miscommunication between land and operations and they installed a 12 inch line rather than the 8 inch that was requested. Do we need to do anything to account for this?



Hunter Temple, CPL
Principal/Lead Project Manager
1301 Louisiana Avenue
Shreveport, LA 71101
Office: (318)224-4192
Cell: (318)243-1134
hunter@htresourcesllc.com

----- Forwarded message -----

From: **Vicki Heinkel** <vicki.heinkel@co.panola.tx.us>

Date: Wed, Jan 18, 2023 at 2:00 PM

Subject: Re: Fw: Installation Forms

To: Hunter Temple <hunter@htresourcesllc.com>

Please see attached approval letter for State Line Road.

Thanks,

Vicki

From: Hunter Temple <hunter@htresourcesllc.com>**Sent:** Wednesday, January 11, 2023 9:43 AM**To:** Vicki Heinkel <vicki.heinkel@co.panola.tx.us>**Subject:** Re: Fw: Installation Forms

APPROVAL

January 17, 2023

TO: Select Energy Services, LLC
Attn: Hunter Tempk
1301 Louisiana Ave.
Shreveport, LA. 71101

RE. **State Line Road**

12"

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **8" HDPE Poly salt water line** within the right-of-way of County Road - **State Line Road** as shown by accompanying drawings and notice except as noted below.

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

5. Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved: 
COUNTY JUDGE

COMMISSIONERS:

Precinct #1 Billy Alexander
Precinct #2 David A. Cole
Precinct #3 Craig M. Lawless
Precinct #4 Dale LaGrone

NOTICE OF PROPOSED INSTALLATION
PIPELINE AND/OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONER'S COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT, CARTHAGE, TEXAS

Formal notice is hereby given that:

Constack Resources proposes to place a
(COMPANY NAME)

12" Temp lay flat waterline line within the Right-of-Way
(PIPE SIZE)

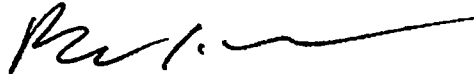
of County Road: State line Road as follows:
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet.
Installation shall be made by boring a total length of 1,080 ft line in Panola County.

The location and description of the proposed line and appurtenances is more fully shown
by the copies of the drawings attached to this notice. The line will be constructed and
maintained on the County Right-of-Way as directed by the County Commissioners in
accordance with current Panola County Specifications.

Construction of this line will begin on or after the 4th day of
April

FIRM: Constack Resources
BY: Ryan Ferguson
TITLE: Sr. Surface Landman
ADDRESS: 1506 S Fu 2199
Marshall, TX 75672
PHONE: (817) - 364 3638



APPROVAL

April 9, 2024

TO: Comstock Resources
Attn: Ryan Ferguson
1506 S. FM 2199
Marshall, Texas 75672

RE: **State Line Road**

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **12" Temporary lay flat waterline** within the right-of-way of **State Line Road** as shown by accompanying drawings and notice except as noted below.

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

5. Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved: 
COUNTY JUDGE

COMMISSIONERS:

Precinct #1	Billy Alexander
Precinct #2	David A. Cole
Precinct #3	Craig M. Lawless
Precinct #4	Dale LaGrone



Crossing Pt. LAT: 32°5'21.11"N, LONG: 94°2'33.99"W

CRK WL Approx 1,080'

Begin Pt. LAT: 32°5'10.59"N, LONG: 94°2'33.94"W

HUMPHRIES J Panola

30

De Soto

Harrison 30-31 HC 1-Alt

Harrison 30-19 HC 1-Alt

Harrison 3-D

KEFFER, CAROLYN BROWN & 19

County Road 465

County Road 465

County Road 455

WALKER STEVE BYRON & CONNIE S

WALKER STEVE

ADAMS BILLE SUE

DAVIS ROYCE DALE

GRAY, R

GRAY, D H

TERRY M ETUX PATTI

JENNIFER STACY
AUDITOR



OFFICE OF
PANOLA COUNTY AUDITOR
COURTHOUSE ANNEX • ROOM 213A
CARTHAGE, TEXAS 75633
903-693-0320

March 28, 2024

Panola County Commissioners' Court

Panola County began Commissary Operations in 2011.

In compliance with Government Code Sec. 511.016, and Local Government Code Sec. 351.0415, Panola County Auditor's Office performed audit procedures on the Panola County Detention Center's Commissary Accounts. We examined monies collected, disbursements, bank reconciliations and all supporting documentation for fiscal year 2023.

We found nothing that would lead us to conclude that the balances and allocations of Panola County Detention Center's Commissary operations for this period were not, in all material respects, appropriately collected, expended and documented.

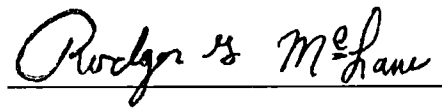
Sincerely,

A handwritten signature in blue ink that reads "Jennifer Stacy". The signature is written in a cursive, flowing style.

Jennifer Stacy
County Auditor

APPROVED 04-09-2024

Rodger G. McLane
County Judge



**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Chris Adams

POSITION: Sergeant

DEPARTMENT: Panola County Dentention Center

DATE: 3/26/24

CONFERENCE: 38th Annual TJA Conference

LOCATION: San Marcos, TX

DATES: 5/6/24 to 5/10/24

NUMBER OF DAYS OUT OF THE OFFICE FOR THIS CONFERENCE: 5

Does the conference meet your educational requirements for the year? Yes

If not, how much of your requirements will be met by this conference? 40

How much of your requirements have been met already, not counting this conference?
156

How many days have you been away from your job this year for conferences, not
counting this conference? 5

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your
attendance at this conference: (continue on the back if necessary.)

Participants will be offered training through a variety of general and breakout sessions
pertaining to jail standards. Participants receive the appropriate TCOLE credit for each training session attended.

APPROVED 04-09-2024

Rodger G. McLane
County Judge

Rodger G. McLane

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Scott Jones

POSITION: Sergeant

DEPARTMENT: Panola County Dentention Center

DATE: 3/26/24

CONFERENCE: 38th Annual TJA Conference

LOCATION: San Marcos, TX

DATES: 5/6/24 to 5/10/24

NUMBER OF DAYS OUT OF THE OFFICE FOR THIS CONFERENCE: 5

Does the conference meet your educational requirements for the year? Yes

If not, how much of your requirements will be met by this conference? 40

How much of your requirements have been met already, not counting this conference?
213

How many days have you been away from your job this year for conferences, not counting this conference? 5

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Participants will be offered training through a variety of general and breakout sessions pertaining to jail standards. Participants receive the appropriate TCOLE credit for each training session attended.

APPROVED 04-09-2024

Rodger G. McLane

County Judge

Rodger G. McLane

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: James Jablon

POSITION: Investigator

DEPARTMENT: Panola County Sheriff's Office

DATE: 04/03/24

CONFERENCE: Louisiana Forgery and Fraud Investigations Association Conference

LOCATION: Bossier City, LA

DATES: 04/24/24 to 04/26/24

NUMBER OF DAYS OUT OF THE OFFICE FOR THIS CONFERENCE: 3

Does the conference meet your educational requirements for the year? Yes

If not, how much of your requirements will be met by this conference? 14

How much of your requirements have been met already, not counting this conference?
10

How many days have you been away from your job this year for conferences, not
counting this conference? 0

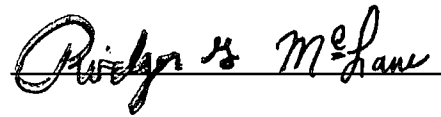
Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your
attendance at this conference: (continue on the back if necessary.)

The conference will instruct student on procedures on investigations
pertaining to child abuse, family violence, and sexual assault.

APPROVED 04-09-2024

Rodger G. McLane
County Judge



**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: James Jablon
POSITION: Investigator
DEPARTMENT: Panola County Sheriff's Office
DATE: 3/26/24

CONFERENCE: SAFVIC
LOCATION: TJC - Tyler, TX
DATES: 5/13/24 to 5/15/24

NUMBER OF DAYS OUT OF THE OFFICE FOR THIS CONFERENCE: 3

Does the conference meet your educational requirements for the year? Yes

If not, how much of your requirements will be met by this conference? 24

How much of your requirements have been met already, not counting this conference?
10

How many days have you been away from your job this year for conferences, not counting this conference? 0

Do you have sufficient funds in your budget for this conference? Yes (free class)

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Participants will be offered training in investigations pertaining to
child abuse, family violence, and sexual assault.

APPROVED 04-09-2024

Rodger G. McLane
County Judge

Rodger G. McLane

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Randy Payne

POSITION: Investigator

DEPARTMENT: Panola County Sheriff's Office

DATE: 3/22/24

CONFERENCE: Louisiana Forgery and Fraud Investigators Association Annual Conference

LOCATION: Bossier City, LA

DATES: April 24, 2024 to April 26, 2024

NUMBER OF DAYS OUT OF THE OFFICE FOR THIS CONFERENCE: 3

Does the conference meet your educational requirements for the year? Yes

If not, how much of your requirements will be met by this conference? 24

How much of your requirements have been met already, not counting this conference?
90

How many days have you been away from your job this year for conferences, not
counting this conference? 0

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your
attendance at this conference: (continue on the back if necessary.)

This conference will help the student investigate forgery and fraud crimes in bank
secrecy, dark web and digital currency, financial crime trends, mutual legal assist-
ance treaties, public corruption, retail theft, and more.

APPROVED 04-09-2024

Rodger G. McLane
County Judge

Rodger G. McLane

PANOLA COUNTY OFFICIAL / EMPLOYEE REQUEST FOR CONFERENCE

_____ **ONLINE**

X **IN PERSON**

NAME: Travis Wilson

POSITION: Patrol Deputy

DEPARTMENT: Panola County Sheriff's Office

DATE: 3-20-24

CONFERENCE: Patrol Procedures - Surviving the Traffic Stop

LOCATION: Panola County Sheriff's Office EOC Room

DATES: 3-13-24 TO 3-13-24

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does this conference meet your educational requirements for the year? Yes

If not, how much of your requirements will be met by this conference? 8 hours

How much of your requirements have been met already, not counting this conference? _____

How many days have you been away from your job this year for conferences, not counting this conference? 1

Do you have sufficient funds in your budget for this conference? Yes (free class)

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

This class is to help the student stay alert while on a traffic stop. This class will help the student understand the mental and physical aspect of each traffic stop. The student will learn the advantages and disadvantages of positioning their patrol vehicle on traffic stops for safety.

APPROVED 04-09-2024

Rodger G. McLane
County Judge

Rodger G. McLane

PANOLA COUNTY OFFICIAL / EMPLOYEE REQUEST FOR CONFERENCE

_____ ONLINE

_____ IN PERSON

NAME: Travis Curry

POSITION: Training Coordinator

DEPARTMENT: Panola County Sheriff's Office

DATE: 4-1-2024

CONFERENCE: JPX Peppergun Instructor Training

LOCATION: Queen's City Police Department

DATES: 4-1-2024 TO 4-1-2024

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: .5

Does this conference meet your educational requirements for the year? Yes

If not, how much of your requirements will be met by this conference? 4 hours

How much of your requirements have been met already, not counting this conference? 50

How many days have you been away from your job this year for conferences, not counting this conference? 1 day

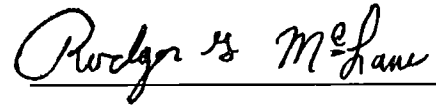
Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Course will recertify me as an instructor for the Sheriff's Office on the use of the JPX peppergun. Recertification is required every 2 years.

APPROVED 04-09-2024

Rodger G. McLane
County Judge



**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Calahan Malone

POSITION: Sergeant

DEPARTMENT: Panola County Sheriff's Office

DATE: 04/04/24

CONFERENCE: 22nd Texas Sergeant Academy

LOCATION: Mission, Texas

DATES: 5/6/24 to 5/17/24

NUMBER OF DAYS OUT OF THE OFFICE FOR THIS CONFERENCE: 12

Does the conference meet your educational requirements for the year? Yes

If not, how much of your requirements will be met by this conference? 70 Hours

How much of your requirements have been met already, not counting this conference?
108

How many days have you been away from your job this year for conferences, not counting this conference? 5

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

The academy is aimed to promote sworn and civilian supervisors wishing to sharpen their skills as a supervisor. The academy is design to equip and inspire supervisors the challenges of the fast paced and fluid world of law enforcement leadership.

APPROVED 04-09-2024

Rodger G. McLane
County Judge

Rodger G. McLane

PANOLA COUNTY OFFICIAL / EMPLOYEE REQUEST FOR CONFERENCE

 ONLINE

 ✓ IN PERSON

NAME:

Adam Jones

POSITION:

Captain

DEPARTMENT:

Panola County Sheriff's Office

DATE:

4-1-2024

CONFERENCE:

JPX Peppergun Instructor Training

LOCATION:

Queen's City Police Department

DATES:

4-1-2024 TO 4-1-2024

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

.5

Does this conference meet your educational requirements for the year?

Yes

If not, how much of your requirements will be met by this conference?

4 hours

How much of your requirements have been met already, not counting this conference?

46

How many days have you been away from your job this year for conferences, not counting this conference?

0

Do you have sufficient funds in your budget for this conference?

Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Course will recertify me as an instructor
for the Sheriff's Office on the use
of the JPX pepper gun. Recertification is
required every 2 years.